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|  |  | **javeria Shoaib** |
| Profile: Currently I’m teaching and also pursuing **Diploma** in **ACCP PRIME.**  To work with full dedication for attainment of an organization’s objectives under a meaning full job content given promising advancement opportunities and achieve a challenging and rewarding position where I can expose abilities to the maximum.  Seeking position in a reputable organization where I can enhance my professional experience. softwares & Tools:  * MS Word * MS PowerPoint * MS Excel  Contact; **PHONE:**  0323-7032542  **EMAIL:**  javeriashoaib01@gmail.com |  | EDUCATION: **APTECH LEARNING NORTH NAZIMABAD CENTER**  **ACCP PRIME DIPLOMA DEGREE: ( Present )**   * Certificate of Proficiency in Information Systems Management (CPISM) 2023   **JOB PROFILE:**   * Responsive Website Developer.   Diploma in Information Systems Management (DISM)  ( PRESENT: 2024) TRINITY METHODIST GIRLS COLLEGE 2020 - 2022 Intermediate in Pre-medical. FAIZ-E-MUSHTAQ SCHOOL 2018 - 2020 Matriculation in Biology. technical skills:  * Java Script * HTML 5 & CSS 3 * Adobe Photoshop  Job Experience:  * Teaching at Sir Syed Children Academy. * Teaching at Faiz-e-Mushtaq School.  skills, abilities and competencies:  * Creative Thinking Ability- can generate new ideas. * Problem Solving Skills- can recognize problems and devise and implement plans of action. * Highly Responsible- can exert a high level of effort and persevere toward goal attainment. * Willing to work in a target based environment. * Strong verbal communication skills and excellent writing ability. * Speak and write in English and Urdu.  reference: Furnished upon request. |